



BREAKER ROCK BEACH

ROMANS 12:2

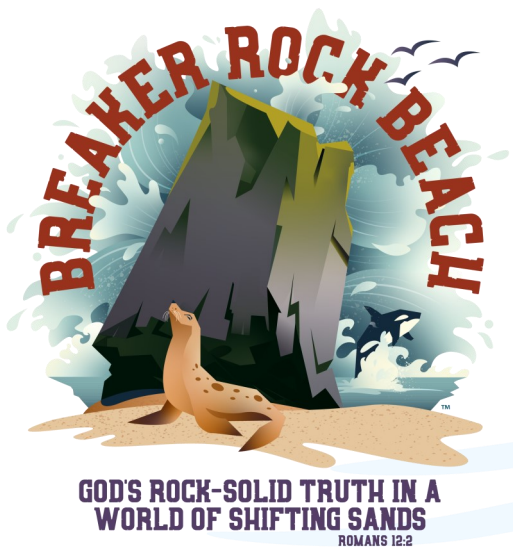


VBS 2024

BE TRANSFORMED BY THE
RENEWING OF YOUR MIND.

Romans 12:2





THEME VERSE

Do not be conformed to this age, but be transformed by the renewing of your mind, so that you may discern what is the good, pleasing, and perfect will of God.

Romans 12:2

Motto

God's Truth Never Changes

Schedule

Set Up: June 10th-June 16th

Tear Down: June 21st (*Conclusion of last rotation*)

Arrive: 8am Monday, 8:15am rest of week

Time: 9am - 12:15pm; Doors Open 8:30am for kids

Other Dates:

Prayer Walk & Ice Cream: June 12th @ 6pm

Celebration Sunday: June 23rd @ 10:00

Daily Routine: June 17th-21st - Individual class schedules available June 9th

8:00-8:15 – Check-in - Worship Center, or with your team captain

9:00 – Worship Rally

12:00 – Finish last Rotation and head to the Worship Center for dismissal

12:15 – Kid's lunch (*Activity Center*)

Procedures

- **Emergency:** Activity Center (*Nurses*)
- **Early Dismissal:** Church Office
- **Injuries:** 1st Aid kit in Each Building & Injury Report (guides bag & IBC website)
- **Supply List:** Your Department Director

Need lists by: May 26th (earlier if it is a specialty item that will need to be ordered)

Resources

- **Lifeway:** www.lifeway.com/vbs
Clip Art, Music Clips, Decoration Theme
- **IBC website:** www.ibcpace.com/vbsvolunteer
- **Pinterest**
- **Resource Room:** Children's Building
- OrientalTrading.com
- Your email! We will email you frequently with important information.

Point of Contact

- Your Department Director
- Anne Johnston - ajohnston@ibcpace.com/ 850-530-0656
- Carrie Holland - cholland@ibcpace.com/ 850-994-6152
- Jonette Kimbro - jkimbrow@ibcpace.com

BRB Sites

Worship Rally - BRB

Bible Study - Sandcastle Cove

Orca Music

Bonfire Missions

Tide Pool Crafts

Sea Lion Snacks

Ship Rec

**DAY
1**



TRUTH COMES FROM GOD

Bible Story Title:
Satan Tricked Adam and Eve
Genesis 2-3

Some People Say:
Truth can be different for different people.
God Says:

**DAY
2**



GOD'S PLAN IS BEST

Bible Story Title:
Daniel Chose God's Way
Daniel 1

Some People Say:
Do what makes you happy.
God Says:

**DAY
3**

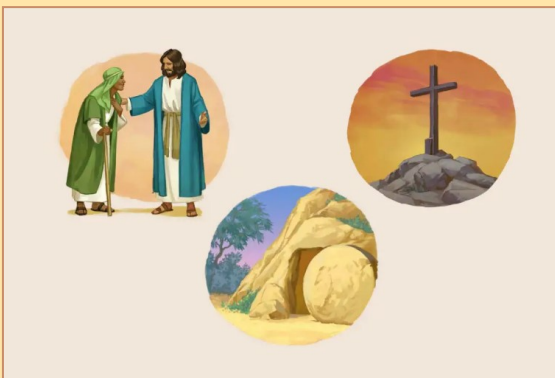


EVERYONE NEEDS JESUS

Bible Story Title:
The Rich Young Ruler
Mark 10:17-27

Some People Say:
Being a good person gets you into heaven.
God Says:

**DAY
4**



JESUS IS THE ONLY WAY

Bible Story Title:
John Wrote about Jesus
John 14:1-6; 18-20; Acts 1:9-12

Some People Say:
There are many ways to get to heaven.
God Says:

**DAY
5**



SPEAK THE TRUTH IN LOVE

Bible Story Title:
Paul Encouraged the Ephesians
Acts 9:1-6; 19:1-10, 21-31; 20:1, Ephesians 3:14-4:16

Some People Say:
Truth can be different for different people
God Says:

BREAKER ROCK BEACH

ROMANS 12:2

Administration, Safety, and Security

Teaching Materials

Please see Anne Johnston if you do not have teaching materials yet.

Kid's Activity Books

Activity Books will be available to teachers as requested.



Supplies

The deadline to turn in supply lists to Anne is Sunday, May 26th. Please see your director for the deadline for your department.

Please help us be budget-conscious in our supply purchases. Before you fill out your request:

- ◇ **Look** in the classroom where you will be teaching. There may be supplies already available for your use.
- ◇ **Plan Ahead.** If you need something special, please give us an extra two weeks' notice.
- ◇ **Check** the resource room for general supplies before you put them on your list. Resources like colored paper, scissors, glue, etc. are usually in stock.
- ◇ **One last reminder** - Please contact Anne before you buy any supplies. There may be additional supplies available that are not stored in the resource room. Reimbursement cannot be guaranteed unless you receive prior approval for the purchase.

The Resource Room is in the Kid's Building.

Special Note: Please do not use anything that is marked for First Steps, in either the classroom or in the resource room.

T-Shirts

T-shirts will be available for team members. If you would like to make a donation to cover the cost, each shirt is \$6. Thank you.

Dress Guidelines

Have fun with your VBS attire, but please keep modesty in mind. Please do not wear short shorts or spaghetti straps. Adult leaders, please help us by reminding our youth helpers of these guidelines as well. We want to set an example for our children.

Make sure you wear your name tag each day. This name tag designates you as an official member of the VBS staff. People without name tags will be subject to questioning by the security team.

Offering

A daily offering will be collected in the Worship Rally to help children in need. We will vote with our change on who will get Slimed (or something similar). Who will it be? Mrs. Carrie? Pastor Tanner? Pastor Jeremy? **Goal: \$2600**

Registration

Everyone, including all VBS workers' children, babies, and youth volunteers, need to register for VBS online.

Registration for kids is available on the church website: www.ibcpace.com/vbs.

Remember, **VBS for babies-4 years old is for VBS team members' children only.**



All other children must be 5 by September 1, 2024. Children are placed by grade completed in the 2023-2024 school year.

Arrival & Dismissal Procedures for Volunteers

On Monday, don't forget to check-in your own children and pick up your child's Parent Card.

Monday morning we need EVERYONE to be on campus by 8:00 am to check-in; 8:15 am the rest of the week.

LIFEGUARDS (GUIDES) NEED TO BE IN THE WORSHIP CENTER BY 8:15 AM

TO BE READY TO GREET CHILDREN AND PARENTS AT 8:30 AM WHEN THE DOORS OPEN.

Drop-off/Pick-up for Team members' Children: Birth-3 years

If you are a registered volunteer and have a child, age babies-3 years old, please check in at Bldg. K no earlier than 8:15 am.

1. Make sure you leave your name, cell phone #, and class that you are serving in with your child's teacher.
2. Leave specific instructions (Ex: bottle instructions, formula mixing instructions with specific measurements, sippy cup contents, snack in a bag, breastfeeding, pacifier, nap time ideas, etc.). Please label all of your child's belongings with their name.
3. Pick up your child **NO LATER THAN 12:45**. Please do not send someone else to pick up your child unless absolutely necessary. The teacher may want to speak to you regarding your child's morning. Please do not send your older child to pick up your little one. Thanks!

Drop-off/Pick-up for Team members' Children: 4 years– 5th Grade

Monday Morning, June 17th, there will be two processes for check-in/registration – one for Pre-registered children and one for children who are registering for the first time that day.

1. Pre-registered children with a **“BRB Ticket”** will go directly into the main room of the Worship Center to join their class. Pre-registered children without a “BRB Ticket” will check-in at a registration table in the foyer.
2. **Any child not pre-registered by June 16th will need to fill out a registration form at the designated tables in the Worship Center foyer. After being assigned by a registration team member, they may join their class in the Worship Center.**
3. Team members' children (ages 4 years–5th grade), can be taken to the Worship Center to sit with their class beginning at 8:30 am. If you need to be in your class earlier and cannot drop your child off at 8:30 am, please see Anne to make other arrangements.

Something to think about:

Please remember that when the kids arrive, it is our time to meet the children's parent/guardian and make an impression for the Lord and for our church. By the end of the week, you may have many contacts with adults who may be unchurched or unsaved.

Please pick up your child as soon as you are done in your service area. Car line Team members children will go to lunch in the Activity Center with Anne and designated helpers. The kids do not have to eat. This process helps our dismissal team manage the dismissal process quicker and more efficiently. It also gives our team members' children something to do.

Team member Attendance

Department Captains will take attendance for Bible Study, Crafts, Music, Preschool, Missions, Snacks, Records, Recreation and Lifeguards (guides). They will use the LEAD app on their phone. The registration team captain will mark the attendance for all admin staff and will have their team's name tags.

First Aid, Emergencies

A basic First Aid Kit is available in each building on campus. Please report any physical injury to Mrs. Carrie, Mrs. Jonette, or Anne. **The person who saw the incident will need to complete an Injury Report Form located in each class folder. Please give this form to Mrs. Carrie or Anne ASAP.** We will have nurses on campus.

If a serious injury occurs, do not move the child. Call 911 and then call Security, Mrs. Carrie or Anne. Have someone perform basic first aid as needed.

No medication will be given to children unless by the parent or guardian.

Lost Children

Please call a CODE ADAM immediately. Notify your department director if you notice a child is missing. Do you know the child's name? Can you describe the child? Clothing? Hair? As you travel from rotation site to rotation site, remember to count your children. **THIS IS VERY IMPORTANT. The campus will go into "freeze" mode when a child is lost. Classes will remain where there are until the child is located. Your department director or security will let you know when you may transition again. Guides may want to do a fun photo in the morning to document who is in their class for that purpose only. We may not have permission to use children's pictures in publicity. Please do not post this or any pictures this week to Facebook. The name tag will be marked on the back if we do not have permission.**

Roamers/Travelers

If you find an unsupervised child, please have an adult escort the child to the class noted on their nametag. Please notify Mrs. Carrie or Anne if you need help locating that class.

Youth Helpers

Our youth make a great impact on VBS and the children that we are supervising! They are extra hands to help you and hearts to offer love and care for the children.

Youth helpers are to be guided by the lead teacher and are to stay with their assigned class or area, with the exception of their daily trip to the breakroom and other errands the teacher requires. We ask that they do not wander the hallways or take extended breaks. If you have any challenges, please let Mrs. Carrie or Anne know. Please keep cell phone use to a minimum. We are all here to serve. Please remember that your task is to help where you are assigned.

Snacks

Snacks will be provided for preschool children in buildings K. The K-5th Grade classes will have snacks in the Activity Center.

If you are a VBS volunteer with a baby or child that needs special foods or bottle prep, please have written instructions for the teacher. Thanks!

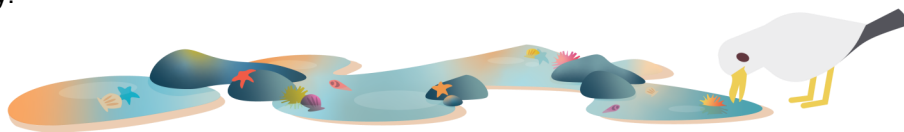
We will also have snacks available for toddlers in their class throughout the day.

Reminder: Make sure you've checked the name tags for children in your class that have indicated food allergies.

Hospitality Room for VBS Volunteers

The Hospitality Room is filled with goodies and beverages provided by those in our church body and our church kitchen. It is for the refreshment of all teachers and helpers and is located in the Activity Center.

Remember, we are here to teach and lead the children. Please NO "camping out" in the Hospitality Room and please, only one visit for food. Please coordinate your visit with the others in your class so that the children are properly supervised by at least one adult and one youth leader. Adult leaders, please allow your youth helper to visit the Hospitality Room daily and give them a specific length of time to be away.



Lunch

The Santa Rosa County School District is supplying lunch to any child 18 and under. Children wishing to eat may go to the Activity Center after they are picked up from VBS. Parents will need to accompany the children and supervise them while they eat. Lunch will be served 12:30-1:30. Anne will take volunteers' children to lunch.

Decorating your Bible Study, Missions, Music, Crafts, & Recreation

You may begin decorating your area the week before VBS (office hours are 8:30 – 4:30, Monday-Friday). Evenings are available by appointment. If you decorate before Sunday, June 16th, PLEASE DO NOT MOVE TABLES, CHAIRS OR ANYTHING THAT WOULD DISTURB ANY CLASS THAT WOULD BE IN THAT ROOM FOR LIFE GROUP.

Any large decorations may need to be stored out of the way or brought in Sunday afternoon or Monday morning. Sunday afternoon at 2:00pm, the church will be open for everyone to decorate.

Anne has the book **“Decorating Made Easy”** in her office if you would like to check it out. Just let her know. We will be supplying the Bible Study rooms with the theme-related wall murals.

Please try not to use yards and yards of the color paper rolls. This can be very costly.

Things to bring with you from home to decorate if you have them: Scissors, tape, tacks for bulletin boards, markers, fishing line (for hanging things from the ceiling). We may have some of these supplies in the resource room or you may add these items to your supply list.

Good places to look for VBS decorations – your garage, internet, Oriental Trading, party supply stores, Dollar Tree, or ask your friends. Please note that we are here to teach about God's Truth not focus on who can decorate the best. Please do not spend all your time and energy on decorations or spend a lot of money. **BUDGET FOR REIMBURSEMENT IS LIMITED.** If you want to be reimbursed, **please let us know before you buy, and keep your receipts**. Be a smart shopper and a creative “scrounger”. Another good source is your Life Group class. Ask for help in decorating or if they have something you may want to borrow.

Pinterest is a great resource for VBS.

Please be careful not to “take the paint” off the walls. PLEASE USE BLUE TAPE or masking tape on surfaces with semi-gloss paint. Packaging tape may be used in Gwyn Hall. Check out Mavalus Tape...sticks to most surfaces safely. Anne has purchased some for this year.

Do not use staples, pins, or tacks in on the walls in the rooms.

Remember what you put up and bring in – you must takedown. We do have other churches that will be using the décor that the church purchased when we are through.

General Resources:

LifeWay.com

Pinterest: <https://www.pinterest.com> #ibcpace

Mr. Mark's Classroom: <https://mrmarksclassroom.com/>



Housekeeping Guidelines for Teachers

1. **MOVING FURNITURE:** When setting up your room, please note the location of furniture, chairs, and other items in the room. (HINT: Take a picture with your phone or camera.) All furnishings will need to be returned to the same location on Friday. Some teachers must move chairs or other items from their room. PLEASE MAKE SURE that you do not move them into someone else's space/room. Rooms that are being used are listed on the VBS map. Label items/furniture (with masking tape) that you move from the room so you know where to return them. Any furniture (tables, chairs, etc.), that you might bring into your room from another area, needs to be returned at the end of the week for Life Groups.
2. **TABLE PROTECTION:** To make clean up easier, cover the tables you will use for art with plastic tablecloths. If you secure the tablecloth at the ends and the sides of the table with tape, it should last for the week. If you don't want to cover the tables, please clean them after each use to remove paint, glue, play dough, etc. **Please do not use bulletin board paper for covering tables.**
3. **RESOURCE RETURN:** Return items daily to the resource room. This helps when Friday rolls around. Please do not send children to the resource room to return or pick up items. We are trying to keep the resource room workable for all. Please do not allow your children to craft or play in the resource room without parent supervision.
4. **MESSY STUFF:** Please be careful with glitter or supplies that make a mess. The Custodial Team is VERY busy during this week!
5. **AIR CONDITIONING:** Air conditioner units will be programmed this week. Please let Pastor Joel, Mrs. Carrie or Anne know if the units need adjusting. Please do not cover the A/C controls with decorations. Thanks!
6. **TRASH:** Please tie your trash bag up and place it outside the door of your room to make pick up easier for our wonderful IBC custodial staff.
7. **FINAL CLEAN-UP ON FRIDAY:** The 2nd Floor K Building hallway and the Bldg. K, resource room, Gwyn Hall hallway, and the Student Center kitchen will be your Recycle Locations. Please return any unused curriculum or leader packet items, etc., plus any used curriculum, decorations that are in good shape, and supplies NOT belonging in the resource room to this area. There will be specially marked locations for these items. Other supplies from your classroom, or those that are regularly used/stocked in the resource room, need to be returned to their places.

Before leaving your room on Friday, look around.

**If you were a Life Group Leader, is the room how
you would like to find it on Sunday morning?**



Life Guards (Guides):

We are going to try something new this year.

The registration team will record attendance. Guides can help as they are available.

- **Class Folder & VBS Bag**

Each class (Preschool-5th Grade) will be given one bag to hold the following items.

1. Your roll/attendance folder. Please keep this item with you as you travel with the children at all times!
2. Injury report forms, Band-aids, and gloves.
3. Crafts and/or other supplies as you travel from the classroom to other areas during the day.
4. Daily notes of communication from Anne, Family Flyers to distribute at Pick-up time, and other materials you may need.

AT THE END OF THE DAY, PLEASE LEAVE YOUR FOLDER ON THE PEW WHERE YOUR CLASS IS ASSIGNED.

- **STAY ON TRACK WITH YOUR CLASS** to see where you need to be and when. Please watch your time!
- **At least ONE adult needs to stay with the class AT ALL TIMES while traveling and at rotations.**
 - ◇ You will know the students' names better as well as their personalities. Please offer to help the Site Leaders and be willing to "play along" in activities.
 - ◇ Youth helpers are encouraged to stay with the class; **however, they are not to be the only supervision for your class.** Adults, please remember to encourage your youth and help them so they know what you expect of them.
- **COUNT YOUR KIDS! Count your kids when you leave a place and arrive a place. If you are missing a child, notify the team leader of the class you are in or call Mrs. Carrie, Mrs. Jonette, or Anne and determine if a Code Adam needs to be declared.**

- **Class Signs**

There will be class signs in the worship center marking each group's place to sit.

These also double as "traveling signs" for classes. Groups should **take this sign with them wherever their class travels.** This helps us identify a class if a child arrives late or is picked up early (and for many other additional reasons).

At the end of the day, signs need to be returned to the Worship Center.

- **Nametags**

On the first day of VBS, **preregistered children receive a nametag when they check-in at their seat. New children will receive their nametag in the foyer when they check in.**

The nametag will include the child's name and class. Nametags with a red dot indicate the child has an allergy. See the backside of the nametag for allergy information.

At pickup, the nametag will be taken up by a volunteer who checks the parent card against the child's nametag.

- **Parent Pick-up Car Tag**

Every child's parent or guardian will receive a parent card (Car Tag) at check-in (either from the guide or the registration team). **This card is very important.** The parent card allows the child to be picked up at the end of the day.



- **Children with food allergies**

If your class has a child with a food allergy, be alert at the Snack Site. Our Snack Crew always has an alternative snack on hand should you have a child that cannot eat the snack due to allergies. **REMINd a snack volunteer** when you get to the Snack Site of any allergies listed on the back of their nametag.

- **Emergency Evacuation**

If there is an emergency requiring evacuation, get the class folder, count the students/youth and proceed with them quickly to the nearest exit. Travel to the Worship Center and assemble until the all-clear is given. Count your students, again. Please remain calm.

Fire evacuation routes are located by the exit door of each room in the buildings. In the case of a fire, head to the nearest exit with your children. Make your way to the Upward fields, if safe, and count your children. Notify a security person or your department director immediately if a child is missing from your class.

- **Dismissal - Preschool - 5th Grade**

At dismissal, please send your students home with a positive word plus an invitation to come back the next day.

Dismissal will occur at the Worship Center. Please have the children use the restroom at their last class. If they must go while in the Worship Center, please have them use the restrooms located in the foyer accompanied by an adult.

Please sit at your designated area in the Worship Center and wait quietly for dismissal. Help the children listen for their names to be called. **Please do not remove their name tag.** The tag will be used to verify authorized pick-up individuals.



Thank You

The ministry of Vacation Bible School is enormous in scope and takes many of God's servants working together. Thank you for giving your time, energy, resources, and especially, your prayers for VBS 2024. Reaching boys and girls with the gospel of Christ is a tremendous opportunity and we appreciate your willingness to join us in this endeavor. We are praying for you as you prepare for Breaker Rock Beach this summer.

May God bless you,

Mrs. Carrie, Mrs. Jonette, & Anne

